

Commission on Improving the Status of Children in Indiana Committee/Task Force Minutes

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Committee/Task Force:	Communication						
Date of Meeting: (07/12/2018)	07/12/18		Time:	9:0	00 am		
Minutes Prepared By:	Kathryn Dolan		Location:	DC	DOE, State House room 225		
1. Meeting Objective(s)							
Discuss Annual Report							
Maintain Communication task	force mer	mbership					
Consider promotion of upcom		·					
2. Standing Members							
Name		Organization	In Attendance (X indicates present)				
Kathryn Dolan, chair		Indiana Supreme Court			X		
Courtney Arango		Office of the Governor			X		
Matt Butler		Indiana House of Representati	ves, Republican Caucus				
Dave Bursten		Indiana State Police		X			
Kristin Casper		Indiana Public Defender Counc					
Jim Gavin		Indiana Family and Social Servi	X				
Victoria Klimczak		Indiana House of Representati					
William McCleery		Office of the Indiana Attorney					
Gabrielle McLemore		Indiana Senate Democrat Com	X				
Erin Murphy		Department of Child Services	X				
Jennifer O'Malley		Indiana State Department of H					
Zach Osowski		Indiana Prosecuting Attorneys		X			
Isaac Randolph		Indiana Department of Correction					
Holly Stachler		DOE Director of Communication	X				
Will Wingfield		Indiana Criminal Justice Institute					
3. Staff/Guests							
Name		Organization					
Julie Whitman		CISC Director					
Haley Loquercio		Supreme Court, Intern					
Zoe Stingdon		DCS guest					
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Submitted by: Date: []



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4. Updates/Old Business							
Topic	Main Points		Recommendations/Decisions				
Approval of minutes from previous meeting	Need formal approval of minutes from 0	5-10-18	Yes				
5. New Business/Presentation	S						
Topic	Main Points		Recommendations/Decisions				
Annual Report	Whitman completed draft, all members Executive Committee and full Commission received report. Minor suggestions to in letter.	n have	Circulating to Com Committee for edits: finalized version with reworked letter, designed version, press release, 5 tweets				
			Take pictures at various committee meetings – take turns scheduling in-house photographers for professional photos				
			Capt. Bursten has offered Julie to be on the ISP Radio/TV show as an upcoming guest. Aug 24 is tentative date for this.				
Maintain Committee membership	Thank you for participation	Having broad participation is important					
Keep communication membership engagement at meetings	August 15 is next meeting. Consider any newsworthy items other than annual re		Agenda is still in draft mode				
Communication among members	Discussion w J Whitman who requests so	ome ideas	Julie wants to raise awareness that the Commission exists to the General Assembly				
			Make sure annual report goes to all lawmakers				
				pager that executive committee can distribute to their lawmakers			
				s she can get date for Julie to speak to , recommends Julie speaks at all			
			Ask execut interact wi	ive committee how Julie should th LSA			
			licy Directors for each of the etting them know CISC is a resource				

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Consider App promotion a 50K interaction mark	inionnation sharn	"Information Sharing Guide" app has 44,000 interactions now, estimate 50 K at Sept/Oct				Internal communication discussion Possibility of tech team creating an in-app survey to create "stories" of users				
Review media list	Media list at about	Media list at about 80				Send to our own group to compare with their lists to keep our list updated and correct				
6. Action Items (Include recommendations/queries for Executive Committee)										
Action					Responsibi	lity	Due Date			
Set Nov 8 communication meeting location					Dolan		Completed at meeting			
7. Adjournment										
Action							Time			
8. Next Meeting										
Date: (MM/DD/YYYY)	September 13 and every other second Thurs following.	Time:	9 am		Location:	ICJI, PNC Center 101 W Washington, East Tower, 11 Floor				
Topics/Objective(s):										

Submitted by: Date: []